

HCHS Transcript Processing Form

(All public and private colleges, except CUNY)

HCHS College Application Deadlines:

Early Action or Early Decision - 10 business days before application deadline – **CHECK DATES**

November 13, 2023 – To process for **CUNY** Colleges

November 20, 2023 – **Strongly recommended** for all colleges with regular/rolling decision deadlines

It is your responsibility to:

1. Review your application for accuracy and completeness. Please adhere to ALL application deadlines.
2. **Fees:** \$5.00 for each college listed below. Payment is via cash/check payable to Holy Cross HS.
3. Fee Waiver Eligible: Check if Yes ____ Please ask your counselor for an Application Fee Waiver.
4. **Test Scores:** SAT/ACT scores must be submitted **by the student** on-line from Collegeboard.org or ACT.org.
5. Allow 5-7 business days for processing of this transcript request.

Student Name: _____ Counselor's Name _____ Date: _____

Teacher Recommender 1 _____ Teacher Recommender 2 _____

For each specific college application, please check the boxes below that apply. **Please use the Common App for ALL Private, Public, Out of State and SUNY Colleges.** Students are **required to use the Common APP** unless the college does not accept the Common application. (i.e. CUNY Colleges and Universities)

| Name of College | Common App | Specific College App | EA= Early Action ED= Early Decision R= Regular Decision | Application Deadline Date | Fee |
|-----------------|------------|----------------------|---|---------------------------|------|
| | | | | | 5.00 |
| | | | | | 5.00 |
| | | | | | 5.00 |
| | | | | | 5.00 |
| | | | | | 5.00 |
| | | | | | 5.00 |

Student Signature _____

Your signature gives Holy Cross Guidance Department permission to send transcripts to the listed colleges above.

*****To be filled out by the Guidance Office*****

Processing Fee ____ Paid Date received _____ Date uploaded to Naviance: _____ Date processed by Guidance Assistant _____